

Dear Parade Applicant;

The Sycamore Pumpkin Festival Parade Committee would like to thank you for requesting an application for the 2008 SYCAMORE PUMPKIN FESTIVAL PARADE. We hope that you enjoy being a part of the festival & that you will return as a parade entrant in future years.

The parade will be held at 1 p.m., Sunday, October 26, 2008.

This year's theme is "**Pumpkintopia**"

Judging of the float entries will be done from 11:00am – 12:30pm PRIOR to the start of the parade and trophies will be awarded at 12:40pm. You may carry your trophy on your float and there will be banners announcing the division winners preceding each float. Place cards will be given for 2nd and 3rd place to carry on your float, however they will need to be returned after the parade.

Floats will be judged on theme continuity, originality, general appearance & complexity.

The staging and de-staging will be the same as in the past. Upon application approval, you will receive an information packet including a map showing your ASSIGNED STAGING LOCATION.

All bands will be staged in the Turner Addition. Costume Kids will be staged in the area of Ideal Industries on Borden & Park Avenues. All floats & motorized vehicles will be staged starting at Borden and Park Avenues and going west on Borden.

All motorized vehicle entries will be required to show proof of insurance with limits of coverage WITH APPLICATION – no exceptions!

Please complete your application form, proof of insurance (if required) and \$30 entry fee A.S.A.P. Applications must be approved & accepted by the Pumpkin Festival Parade Committee. Applications must be complete before they will be accepted. There will be a limited number of applications accepted, so please don't miss out --- send your application in early! Youth groups who will be walking in the parade do not pay an entry fee. Youth groups with a vehicle are required to pay the entry fee.

All entries must be postmarked by September 17, 2008. Late entries may be returned.

Please read the PARADE RULES.

Make entry fees payable to the: SYCAMORE PUMPKIN FESTIVAL COMMITTEE

Please mail all correspondence to:

Sycamore Pumpkin Festival Committee
C/O Parade Committee
P.O. Box 262
Sycamore, IL 60178

Sincerely,

Randy Panzer
2008 Parade Chairman

2008

**SYCAMORE PUMPKIN FESTIVAL COMMITTEE
PARADE APPLICATION
SUNDAY, OCTOBER 26, 2008**

Parade Theme – Pumpkintopia

Organization Name _____

Representative _____

Address _____

Town _____ State _____ Zip _____

Phone (home) _____ (work) _____

Fax _____ E-Mail _____

Select One Category ONLY ----- Do You Want To Be Judged? **YES -/- NO**

Type: Organizations _____

Commercial _____

Non-Commercial _____

Neighborhood/Family (**No Fee**) _____

Unit Information

Number of People in Unit _____ Any Animals (type) _____

Length & Width of Unit _____

Mode of Travel (walk, vehicle etc) _____

Number of Vehicles in Unit _____

Does your unit emit music (see rules) _____

Participated in this parade previously? _____, Which years? _____

DESCRIPTION OF UNIT: (This information will be used by the Announcer's Booth during parade)

SPECIAL NEEDS or COMMENTS: _____

Completed APPLICATIONS must be submitted A.S.A.P. or by September 17, 2008.

Motorized vehicles **MUST** submit proof of insurance showing limits of coverage.

ENTRY FEE: \$30.00 with **ONE** Vehicle/Power Unit. **ADDITIONAL Unit** = \$15 (limit one)

Please make checks payable to the **SYCAMORE PUMPKIN FESTIVAL COMMITTEE**

Mail to: Sycamore Pumpkin Festival Parade Committee
P.O. Box 262
Sycamore, IL 60178

For more information call Randy Panzer at 815-766-0582 before 5PM, 815-895-8490 after 5 PM, or e-mail him at rpanzer@1stfarmcredit.com.

PARADE UNIT RULES, GUIDELINES AND INFORMATION

1. Parade participants are NOT allowed to distribute candy, pamphlets or other materials before, during or after the parade. The only exception to this rule is Exchange Club of DeKalb-Sycamore Area, who has been authorized to hand out flags before the parade begins. This rule will be strictly enforced & violation is subject to a fine, and/or not being allowed to participate in future parades.
2. All accepted participants must sign the enclosed waiver & return with your application and provide a certificate of insurance naming the Sycamore Pumpkin Festival Committee as additional insured. Vehicles used in parade MUST supply current insurance form with application. Only vehicles listed on the application will be allowed to participate in the parade.
3. The Sycamore Pumpkin Festival Parade Committee reserves the right to restrict, limit, accept, or reject any unit application. If your group is accepted for parade participation, you will receive a confirmation letter and additional parade information by Oct. 1, 2008.
4. Units emitting excessive loud music or sound from their parade unit will not be permitted.
5. Registration deadline is September 17, 2008.
6. Entry Fees & Insurance MUST accompany the application.
7. All entries must be decorated to reflect the festival theme and provide entertainment value. Entries not properly decorated are subject to non-participation.
8. No advertisements other than parade entry.
9. Limited to 40 people per entry.

Name of person in charge of the float or unit: _____

Title: _____

(Please provide the name of the organization in the space provided)

_____,
Agrees to participate in the 2008 Sycamore Pumpkin Festival Parade on Sunday, October 26, 2008. In consideration for being accepted as a participant, we irrevocably grant the Sycamore Pumpkin Festival Committee the exclusive right to use in any media our name, likeness, photos or reproduction of our performance for any purpose including promotion, advertising or otherwise. With these rights, we hereby release the Sycamore Pumpkin Festival Committee and it's agents from any claim, liabilities and/or damages which may now or in the future arise by reason of such use. Furthermore, we acknowledge that we are aware of the risks associated with participation in this Parade and, therefore, on our behalf and that of our heirs, do hereby release the Sycamore Pumpkin Festival Committee and its agents for any and all claims, liabilities and/or damages on account of any personal injury or property damage which may occur from any cause before, during or after the Parade. I have read and understand all rules, guidelines and information regarding the parade.

Authorized Signature _____

Date _____

THANK YOU FOR APPLYING TO THE 2008 SYCAMORE PUMPKIN FESTIVAL PARADE

*For Out of Town Participants: Please include the name and address of your local newspaper.

Name of Paper: _____

Address: _____